



Electronic Document Management Systems: A Portable Consultant

Thomas M. Koulopoulos, Carl Frappaolo

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Showing how to evaluate, select and use electronic document systems (EDMS), this guide examines options for data storage; increased networking capabilities; powerful desktop computing; sophisticated software; and the role they all play in the implementation of a fully integrated EDMS. The perspective taken and the use of case studies provide practical insight into the methods and techniques of EDMS, including work-flow issues; image processing; standards; hypertext; multimedia; and system requirements. Business and organizational issues, such as start-up costs; payback maximization and analysis; cost justification; and cost and savings estimation, are also addressed.

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